



Contractors/Consultants are required to maintain the following **Insurance** and **Worksafe BC** requirements to supply services **prior** to commencement of any work for the City of Burnaby.

INSURANCE

- A) Provision naming the City of Burnaby as an Additional Insured to the Liability Policy.
- B) Cross Liability clause.
- C) Comprehensive General Liability in an amount not less than \$5,000,000.
- D) A provision requiring the Insurer to give the City 30 days' Notice of cancellation or lapsing or any material change in the Insurance Policy.
- E) Liability Insurance in an amount not less than \$3,000,000 with the Insurance Corporation of British Columbia on any licensed motor vehicles of any kind.
- F) Those providing professional services must have Professional Errors and Omissions Liability Insurance of not less than \$1,000,000 per occurrence and \$2,000,000 in aggregate.

WORKSAFE BC:

- A) Proof of WorkSafeBC registration, along with proof of up-to-date assessment payment (a clearance letter).

NOTE:

THE ABOVE ARE MINIMUM INSURANCE AND WORKSAFE BC REQUIREMENTS. THE CITY MAY REQUEST ADDITIONAL REQUIREMENTS FOR SPECIFIC PROJECTS.