



City of Burnaby Holiday Season Receiving Hours 2018-2019

Please note that both of the City of Burnaby's Works Yards, located at 5780 Laurel Street and 4840 Still Creek Avenue, will be closing at 12 o'clock noon on December 24th along with the City Hall facilities. All deliveries for 2018 must be received by close of business hours on December 31, 2018.

The City Hall facilities and both Works Yards will be closed on December 25th, December 26th and January 1st in observance of the statutory holidays.

Date	Laurel St. & Still Creek Ave Works Yards	City Hall
Thursday, December 13	7:00 am – 3:30 pm	8:00 am – 8:00 pm
Friday, December 14	7:00 am – 3:30 pm	8:00 am – 4:45 pm
Monday, December 17	7:00 am – 3:30 pm	8:00 am – 4:45 pm
Tuesday, December 18	7:00 am – 3:30 pm	8:00 am – 4:45 pm
Wednesday, December 19	7:00 am – 3:30 pm	8:00 am – 4:45 pm
Thursday, December 20	7:00 am – 3:30 pm	8:00 am – 8:00 pm
Friday, December 21	7:00 am – 3:30 pm	8:00 am – 4:45 pm
Monday, December 24	7:00 am – 12:00 pm noon	8:00 am – 12:00 pm noon
Tuesday, December 25	Closed	Closed
Wednesday, December 26	Closed	Closed
Thursday, December 27	7:00 am – 3:30 pm	8:00 am – 4:45 pm
Friday, December 28	7:00 am – 3:30 pm	8:00 am – 4:45 pm
Monday, December 31	7:00 am – 3:30 pm	8:00 am – 4:45 pm
Tuesday, January 01	Closed	Closed

For work performed in calendar year 2018 please ensure that invoices and progress draws are forwarded to accounts.payable@burnaby.ca or fax to 604-294-7544 no later than January 08, 2019.

We thank you for your cooperation in meeting these deadlines.

Season's Greetings to All