

Mayor's Task Force on Community Housing Draft Process Diagram

<u>Date</u>		<u>Meeting Themes</u>	<u>Outputs</u>
Feb 27	1	Orientation I Introduction and Context	<ul style="list-style-type: none"> • Increase literacy on scope of the issue • Identify some of the key questions on community housing • Exposure to experiences from other municipalities • List of Task Force's additional research questions
Mar 6		Community Ideas Workshop	<ul style="list-style-type: none"> • Challenges and ideas including quick starts
Mar 14	2	Orientation II Understanding the Past, Present, and Future Opportunities for Housing in Burnaby	<ul style="list-style-type: none"> • Deeper understanding of Burnaby's housing history • Deeper understanding of key assets that can be mobilised to meet housing needs • Opportunity to explore questions in more depth in key areas • Distribute homework to stimulate thinking for innovation and quick starts for next meeting
Mar 27	3	Generating Ideas for Quick Starts Drawing Information from the Public, Other Jurisdictions and Thought Leaders	<ul style="list-style-type: none"> • Thought pieces • Approving/elaborating principles for action • Identifying quick starts
Apr 10	4	Framing Draft Interim Report Review and Finalize Quick Starts	<ul style="list-style-type: none"> • Confirm final quick starts • Confirm range of potential approaches • Discuss positive and negative impacts for each approach
May 1	5	Review and Revise Draft Interim Report Identify Areas for Research and Analysis for Long-term Recommendations	<ul style="list-style-type: none"> • Adoption of the Interim Report with quick starts • Impact statement for final recommendations • Confirm research/information gaps
May 15	6	Focused Analysis and Discussion of Long-Term Recommendations Based on Themes Forms, Policies, Financing etc.	<ul style="list-style-type: none"> • Agree on Final Report Table of Contents and structure
May 25		Community Recommendations Workshop	<ul style="list-style-type: none"> • Task Force members attend to hear community recommendations
May 30-31		Potential Housing Innovation Site Visits TO BE DISCUSSED AND CONFIRMED WITH TASK FORCE	
Jun 12	7	Review Public Engagement Recommendations Focused Analysis and Discussion of Long-Term Recommendations Discussion and Framing of the Final Report	<ul style="list-style-type: none"> • Discuss resident recommendations • Review and reconfirm target audience, timing and intended impact of Final Report
Jun 26	8	Draft Outline of Final Report and Implementation Plan	<ul style="list-style-type: none"> • Working through difficult choices and confirming final Task Force recommendations • Identifying potential timelines for recommendations
Jul 10	9	Review Draft Final Report Discuss Communications Plan	<ul style="list-style-type: none"> • Review draft text for Final Report and Implementation Plan • Develop a communication plan • Workshop on communicating key messages
Jul 17	10	Final Report and Task Force Evaluation	<ul style="list-style-type: none"> • Approve Final Report • Task Force evaluation, lessons learned etc.