



LANE/STREET DITCH ENCLOSURE REQUEST

SECTION 1: APPLICANT INFORMATION

| | |
|-------------------|---------|
| DATE (YYYY-MM-DD) | ADDRESS |
| NAME | PHONE # |

SECTION 2: INSPECTOR'S USE ONLY

| | | |
|---------------------------------------|-----------------------|---------------------------|
| LENGTH OF EXISTING CULVERT | SIZE | |
| CONDITION Good Fair Poor | | |
| LENGTH OF ADD'L CULVERT REQUESTED | | |
| SIZE | ESTIMATED COST | |
| TOTAL LENGTH OF ENCLOSURE | NUMBER OF CONNECTIONS | ESTIMATED COST OF TIE-INS |
| CATCH BASINS REQUIRED Yes No | ESTIMATED COST | |
| | | SUB-TOTAL |
| | | GST |
| | | TOTAL ESTIMATED COST |

| | |
|-----------------------|-------------------|
| INSPECTOR'S COMMENTS | |
| INSPECTOR'S SIGNATURE | DATE (YYYY-MM-DD) |

SECTION 3: REQUEST DETAILS

| |
|--|
| PLEASE PROVIDE AND EXPOSE DRAIN TILE LOCATIONS THAT DRAIN TO THE DITCH. |
| LOCATION 1 |
| LOCATION 2 |
| PLEASE ADVISE IF YOU WOULD LIKE A COMPLETE DITCH ENCLOSURE, INCLUDING CATCH BASIN(S), OR IF YOU WOULD LIKE TO LEAVE A 3' OPENING ON EITHER SIDE OF YOUR PROPERTY. CATCH BASIN: Yes No |
| NOTE: A CATCH BASIN MAY NOT BE FEASIBLE AT TIMES, THEREFORE A 3' OPENING MUST REMAIN. |

IN THE EVENT THAT A LOCAL AREA SERVICE PROJECT PROCEEDS AND THE REQUESTED DITCH ENCLOSURE WORK BECOMES REDUNDANT THERE WILL BE NO REFUNDS PROVIDED.

NOTE TO HOMEOWNER: Where, in the opinion of the City Inspector, existing fences or retaining walls are seriously deteriorated, the City will not be responsible for any damages caused by any ditch enclosure. You will be required to renew your drain tile to the lane if so requested by the Inspector.

| | |
|-----------------------|-------------------|
| APPLICANT'S SIGNATURE | DATE (YYYY-MM-DD) |
|-----------------------|-------------------|