



Home-based Child Care Referral Form

(up to 8 children / 2 staff)

Planning and Building Department
3rd floor, 4949 Canada Way, Burnaby, BC V5G 1M2
T: 604.294.7400 F: 604.294.7220 planning@burnaby.ca

Reference # : _____

Submission Date: _____

Completion Date: _____

Facility Name: _____

Facility Address: _____

Operator Information*

Name: _____ Email: _____

Address: _____

Primary Phone #: _____ Additional Phone #: _____

The submission of this form indicates that you understand the City of Burnaby regulations and policies and agree to comply with them at all times.

A Home Based Child Care can not be located within a duplex unless consent from the owners of the adjacent side is obtained on form attached, as per Section 6.8A(3) – Home Based Child Care of the Burnaby Zoning Bylaw.

The operation of a home-based child care facility is not permitted in a single family dwelling that contains a secondary suite (Section 3.3F - Definitions – Accessory Use of the Burnaby Zoning Bylaw).

*The Facility Operator of a home-based child care facility must be a resident of the home in which the care is being provided (Section 3 – Definitions Home Based Child Care Facility of the Burnaby Zoning Bylaw).

Office Use Only

PLANNING DEPARTMENT COMMENTS

Comments Provided by: _____ Date: _____

FIRE DEPARTMENT COMMENTS

Comments Provided by: _____ Date: _____

- Addition to Master Database
- Forward to: Sheri.Moy@fraserhealth.ca; Christine.Lawson@fraserhealth.ca; Catherine.Gee@fraserhealth.ca; Mark.Zinampan@fraserhealth.ca; Sandeep.Sandhu5@fraserhealth.ca