

## SCHEDULE E-1

Building Permit No.  
(for Building Official's use)

### ASSURANCE OF BUILDING ENVELOPE PROFESSIONAL DESIGN REVIEW AND COMMITMENT FOR ENHANCED FIELD REVIEW

- Notes:
1. This letter must be submitted prior to issuance of a building permit.
  2. This letter is endorsed by: Architectural Institute of BC and Association of Professional Engineers and Geoscientists of the Province of British Columbia.
  3. In this letter the words in italics have the same meaning as in the British Columbia Building Code and the Burnaby Building By-law.

To: The *Building Inspector*

RE: \_\_\_\_\_  
Address of Project (*Print*)

The undersigned *Building Envelope Professional* has been retained with respect to the above referenced project, and gives a commitment of responsibility for *Building Envelope Professional* design review and enhanced *field review* for components and assemblies as required in Sections 5.4, 5.5 and 5.6 in Part 5 of Division B, of the British Columbia Building Code, and as the *Building Envelope Professional* in their professional discretion considers to be necessary, for the project designed by,

\_\_\_\_\_  
Name of *Registered Professional of Record* signing for 'Architectural' components of Schedule B Letter (*Print*)

who is providing the *Building Inspector* with the Schedule B 'ASSURANCE OF PROFESSIONAL DESIGN AND COMMITMENT FOR FIELD REVIEW' letter covering 'Architectural' components. The undersigned will sign and provide copies of all reports to the *registered professional of record* responsible for 'Architectural' components, and copies of these reports shall also be available on site for review by the City of Burnaby Building Inspector. The undersigned undertakes to notify the *Building Inspector* in writing as soon as practical if their contract is terminated at any time.

\_\_\_\_\_  
*Building Envelope Professional's Name (Print)*

\_\_\_\_\_  
Address (*Print*)

\_\_\_\_\_  
City (Postal Code)

\_\_\_\_\_  
Telephone (\_\_\_\_) \_\_\_\_\_

(Professional's Seal and Signature)

\_\_\_\_\_  
Date

(If the *Building Envelope Professional* is a member of a firm, complete the following.)

I am a member of the firm; \_\_\_\_\_ and I sign this letter on behalf of the firm.  
(Print Name of Firm)

NOTE: The above letter must be signed by a *Building Envelope Professional*. The Building Bylaw defines a *Building Envelope Professional* to mean a person who is a member of the Architectural Institute of British Columbia or the Association of Professional Engineers and Geoscientists of the Province of British Columbia qualified by virtue of training or experience to provide building enclosure services.

\_\_\_\_\_  
CRP's Initials