

# Permit to Practice Number on Drawings and Documents

The purpose of this bulletin is to notify permit applicants, contractors and registered professionals of the requirements for having their firm's Permit to Practice Number on drawings and documents.

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*"This information is provided for convenience only and is not in substitution of applicable City Bylaws or Provincial or Federal Codes or laws. You must satisfy yourself that any existing or proposed construction or other works complies with such Bylaws, Codes or other laws."*

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Effective **2021 November 01** all submitted permit drawings and documents including Letters of Assurance that are signed and sealed by professional engineers must show the Permit to Practice Number.

According to the Professional Governance Act all firms that engage in the practice of professional engineering or geoscience are required to register with Engineers and Geoscientists BC for a Permit to Practice. Each permit to practice bears a unique permit to practice number that must be included when engineering professionals authenticate (seal, sign, and date) documents.

Further information on Permit to Practice including requirements to have that number on Letters of Assurance can be found on the Engineers and Geoscientists BC website:

<https://www.egbc.ca/Practice-Resources/Firm-Practice/Permit-to-Practice>

If you have any questions, please contact the Building Department at 604-294-7130.