



2025 Schedule of Building Permit and Inspection Fees

Effective: 2025 January 01

Application for a Building Permit	
For all building permit applications	20% of estimated Building Permit Fee, subject to a minimum of \$75.00 and a maximum of \$8,304.00
Building Permit	
Value of Construction:	
\$0 or 1,000	\$75.00
\$1,000.01 - \$20,000	\$75.00 plus \$22.00/\$1,000 or part thereof over \$1,000
\$20,001 - \$200,000	\$493.00 plus \$15.00/\$1,000 or part thereof over \$20,000
\$200,001 and over	\$3,193.00 plus \$13.15/\$1,000 or part thereof over \$200,000
Building Permit for Demolition	
Accessory Building <i>(when demolished separately from single- and two-family homes, or when the accessory building is associated with other building types)</i>	\$86.50
Single-Family or Two-Family Home <i>(Fee includes accessory buildings, if the accessory buildings are being demolished at the same time)</i>	\$369.00
Principal buildings and structures other than single- or two-family homes	\$922.50
Building Permit for Temporary Building or Structure	
Per year from date of issue	\$648.50
Application for Forced Air Heating System	
Fee based on maximum BTU input of the appliance with a minimum fee based on 50,000 BTUs	\$3.85 per 1,000 BTUs heating appliance input



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Application for Alternative Solutions under the British Columbia Building Code

Fees are subject to all applicable taxes.

fees based on the maximum BTU input of the appliance with a minimum fee of 50,000 BTU's

\$663.50 for each alternative solution on a development and \$203.50 for each revision

Certificate of Registered Professionals

When a Building Permit is issued, reliant upon the certification of a registered professional engineer or architect, the permit fee will be reduced by 2.5% of the fees payable, up to a maximum reduction amount

2.5% of fees payable (\$549.50 max.)

Review of Preliminary or Modified Drawings and Specifications

Fees are subject to all applicable taxes.

\$90.00 per hour (minimum of 2 hours)

Occupant Load

Fees are subject to all applicable taxes.

For confirming occupant load for liquor license related purposes

\$246.50

Permit Transfer or Assignment Fee

Fees are subject to all applicable taxes.

For the transfer or assignment of a building permit and to record a change of contractor for a project

\$140.00

Permit Extension

1st extension

\$241.50

2nd extension

\$362.00

3rd extension

\$482.00

Each additional extension

\$602.50

Re-inspection Fee

Where it has been determined by the building inspector that due to non-compliance with the provisions of the Bylaw or incomplete work, re-inspection is required.

Re-inspection Fees are subject to all applicable taxes.

1st re-inspection

\$69.50

2nd re-inspection

\$302.50

3rd re-inspection

\$597.50

4th re-inspection

\$1,194.00

5th re-inspection and each re-inspection thereafter

\$1,496.50



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Special Inspections

Special Inspection Fees subject to all applicable taxes and must be approved by the Chief Building Inspector

Fees are subject to all applicable taxes.

For an inspection outside the hours during which the offices of the City are normally open	\$647.50 plus \$165.50/hour or part thereof after the first four hours (travel time include)
For a voluntary inspection (<i>including Provisional Occupancy</i>) requested by the owner, occupant, or contractor during City normal business hours to establish the condition of a building or structure	\$301.50 for the first hour or part thereof and \$115.50 for each additional hour or part thereof (\$301.50 minimum)
For an inspection that requires special arrangements because of length of time, frequency of inspection visits, location outside the City limits, construction techniques or otherwise	\$115.50/ hour or part thereof (\$115.50 minimum)
Strata title subdivision application inspections	\$255.50
For a special safety inspection following an electrical or gas disconnection	\$698.00

Comfort Letter

Including all enquiry letters related to subdivision, road closure, etc.

Fees are subject to all applicable taxes.

Single-family and two-family dwelling	\$142.00 per legal address
All other buildings	\$210.50 per legal address
Land Title Search	\$17.00 per search
Land Title Document and Plan Imaged Records	\$22.00 per search

Copy of Departmental Records or Drawings

Fees are subject to all applicable taxes.

File Research Fee:
\$32.00

Electronic Copies:
\$2.60 per image

Paper Copies:
\$4.30 per page
(8.5x11 inches)

\$10.15 per page
(11x17 inches or larger)



2025 Schedule of Building By-law (Damage Deposit and Inspection Fees)

Effective: 2025 January 01

Damage Deposit		INSPECTION FEE	DAMAGE DEPOSIT
<i>No interest is payable on damage deposits paid to or held by the City</i>			
Single- or Two-Family Dwelling Construction		\$220.00	\$7,750.00
Single- or Two-Family Dwelling Addition or Demolition		\$220.00	\$7,750.00
Construction other than Single- or Two-Family Dwelling		\$439.00	\$10,687.00 for 15 m frontage and \$64.00/m of frontage thereafter
Demolition other than Single- or Two- Family Dwelling		\$296.00	\$10,687.00 for 15 m frontage and \$64.00/m of frontage thereafter
Swimming Pool Installation		\$220.00	\$5,340.00
Construction of Carport or Garage		\$220.00	\$5,340.00
Inspection and Re-inspection Fee (for 3rd and each subsequent re-inspection)			
Where it has been determined by the assigned Engineering Inspector that due to noncompliance with the provisions of this Bylaw or incomplete work re-inspection is required			
<i>Re-inspection Fees subject to all applicable taxes</i>			
Single- or Two-Family Dwelling Construction			\$220.00
Single- or Two-Family Dwelling Addition or Demolition			\$220.00
Construction other than Single- or Two-Family Dwelling			\$439.00
Demolition other than Single- or Two-Family Dwelling			\$296.00
Swimming Pool Installation			\$220.50
Construction of Carport or Garage			\$220.50
Demolition Waste Diversion Fees			
Demolition Waste Permit Application Fee (<i>Non-refundable</i>)			\$258.50
Demolition Waste Diversion Deposits and Refunds			\$2.25 per net square footage of building being demolished to a maximum of \$50,000.00
Waste Diversion Deposit			
Refund of Waste Diversion			Full deposit refund
70% or greater diversion			
Less than 70% diversion			Level of Compliance
<i>Level of Compliance (i.e. diversion rate) divided by 70 and multiplied by Waste Diversion Deposit</i>			(i.e. diversion rate)



2025 Schedule of Building Permit and Inspection Fees (Refund of Fees)

Effective: 2025 January 01

Building Permit Application Fee Refund where plan checking has not commenced.

There will be no refund of any portion of the application fee once the plan checking has been started.

For single- and two-family dwellings, including renovations, additions and accessory buildings	70% of application fee subject to a minimum non-refundable amount of \$189.50
For all other applications	70% of application fee subject to a minimum non-refundable amount of \$189.50
Building Permit Fee Refund where construction has not commenced, no inspection has been made and a permit has not been extended or expired	Refund equals 90% of the difference between the Building Permit Fee and the Building Permit Application Fee subject to a minimum non-refundable amount of \$380.50
For any permit or special inspection where no Application Fee is charged. Refunds will be made only where work has not commenced, no inspection has been made and a permit has not been extended.	70% of the Permit Fee subject to a minimum nonrefundable amount of \$380.50