



Development Application
Planning and Development Department

Please ensure all applicable sections of this form are completed and all applicable requirements are provided.
Complete application will ONLY be accepted.

Application Type (check all that apply):

Rezoning/Plan Amendment

- Standard Rezoning
- CD Rezoning
- Master Plan Rezoning
- OCP/CP Amendment

Subdivision

- Conventional Subdivision
- Air Space Parcel
- Phased-Strata
- Servicing Requirements
- Road Closure

Liquor Licence

- Food Primary
- Liquor Primary

Others

- Heritage
- Preliminary Plan Approval

Land Use Permit

- Temporary Use Permit
- Development Variance Permit

Strata Title Conversion

- Two-Family Residential
- Commercial/Industrial

Site Description & Proposal

Site Address: _____

PID: _____

Site Address: _____

PID: _____

Site Address: _____

PID: _____

Site Address: _____

PID: _____

Site Address: _____

PID: _____

Description of the Proposal: _____

Existing

Zone(s): _____

OCP/CP Designation: _____

Site Area: _____

No. of Lots: _____

Existing Building/Structures will be:

- Retained
- Demolished/Replaced
- Expanded
- N/A

Proposed

Zone(s): _____

OCP/CP Designation: _____

FAR: _____

No. of Lots: _____

Land Use(s): _____

Estimated Construction Value: _____

Owner's Information

Name: _____

Name: _____

Company: _____

Company: _____

Address: _____

Address: _____

Phone: _____

Phone: _____

Email: _____

Email: _____

Applicant's Information

Name: _____

Company: _____

Address: _____

Phone: _____

Email: _____

Agent Authorization Form: Received Applicant is the owner

Site Contamination

Has the site been used (currently or historically) for commercial or industrial purposes? Yes No

If yes, please contact the Climate Action or Energy Division (604-294-7850 or via email at climateactionandenergy@burnaby.ca) for information related to Site Disclosure Statement.**Owner/Applicant Acknowledgement**

I/We certify to immediately notify the Planning and Development Department regarding a change of registered owner(s), authorized agent, legal description, or development proposal, while the application is under review.

I/We understand that pursuant to the *Freedom of Information Act*, any information or material provided as part of this application may be reviewed by and released to the general public.

I/We understand that this application is subject to further review and approval, and acceptance of this application by the Planning and Development Department should not be considered as final approval.

I/We attest that all the information provided as part of this application is true and correct to the best of my/our knowledge.

Owner's Name: _____ Signature: _____ Date: _____

Applicant's Name: _____ Signature: _____ Date: _____

For Office Use Only

Application No. _____ X-Ref: _____ Fees: _____

Invoice No. _____ Map No. _____ Date: _____

For PPA Application Only - Office Use

The plans dated _____ have been approved with the additions, notations, and modifications shown in RED.

This Preliminary Plan Approval is hereby issued in accordance with the submitted application and such plans and information forming part thereof, subject to compliance with the provisions of the Zoning Bylaw, the Development Cost Charges Bylaw, and all other relevant bylaws of the City of Burnaby, and subject to the following conditions:

(Issue Date)

(Signature)

RELATED APPLICATIONS MUST BE MADE BEFORE EXPIRY DATE OF: _____

This approval is valid for a period of 90 days from the issue date, unless: (a) no further permits are required (the approved works are started within this timeline and completed within two (2) years from the issue date); or, (b) further permits are required (a relevant permit application is made within this time period).

VALIDATION: Approval becomes valid when signed by **THE REGISTERED OWNER or their AUTHORIZED AGENT** within 90 days of the Issue Date, otherwise this approval will expire. I, _____ owner/authorized agent for the above described property, acknowledge and agree to the conditions attached to the approval of application for Preliminary Plan Approval.

(Signature)