

1. Purpose:

The Environment Committee advises Council on issues related to environmental matters, including policy recommendations to ensure the City meets urgent environmental targets and goals. Foundational documents including the Burnaby Environmental Sustainability Strategy (ESS), the Official Community Plan (OCP), the Community Energy and Emissions Plan (CEEP), the Corporate Strategic Plan (CSP), and the Climate Action Framework inform and provide context for the priorities and actions of the Committee.

Authority:

- [Community Charter, Part 5, Division 4, S.142 \(Select Committees of Council\)](#)

Background:

- On 1998 June 27, Council adopted recommendations to establish the *Environment and Waste Management Committee*.
- On 2003 January 13, the committee's name was changed from the *Environment and Waste Management Committee* to the Environment Committee.
- In 2017, the Environment Committee merged with the Social Planning Committee to form the *Environment and Social Planning Committee*.
- On 2019 October 28, the *Environment and Social Planning Committee* was dissolved and separated into the Environment Committee and the Social Planning Committee.
- On 2020 March 11, Council adopted the Climate Action Framework.

2. Functions:

- 2.1. To provide recommendations to Council in relation to the City's strategic policy goals, objectives, and priority, to ensure that they continue to meet the changing environmental needs of the community.
- 2.2. To assist in fostering greater educational opportunities to increase public, corporate and government awareness within the City, and the region as a whole, in relation to the goals, objectives and priorities of the Environmental Sustainability Strategy, the Community Energy and Emissions Plan, the Official Community Plan, and the Corporate Strategic Plan.

- 2.3. To review award nominations and make recommendations to Council for Environmental Award recipients.
- 2.4. To provide the opportunity for Burnaby citizens to assist the Committee in meeting their terms of reference.

3. Membership:

- 3.1. As per s. 142 of the *Community Charter*,
 - “(1) A council may establish and appoint a select committee to consider or inquire into any matter and to report its findings and opinion to the council.*
 - (2) At least one member of a select committee must be a council member.*
 - (3) Subject to subsection (2), persons who are not council members may be appointed to a select committee.”*
- 3.2. Membership consists of up to four (4) representatives from Council, one (1) from Burnaby School Board, one (1) from Burnaby Board of Trade and two (2) resident representatives. Non-voting advisory groups include BC Hydro, Fortis, and Simon Fraser University.
- 3.3. Membership term is three (3) years with the opportunity for one (1) renewal.
- 3.4. A member who is absent from three (3) consecutive meetings of the Committee without leave of the Committee or without reason satisfactory to the Committee shall forthwith cease to be a member.
- 3.5. Staff support is provided by the Planning and Development Department; Parks, Recreation and Cultural Services Department; Engineering Department; Climate Action and Energy; and the Legislative Services Department.

4. Meetings:

- 4.1. Committee meetings will be held in accordance with criteria outlined in Part 14 of the Burnaby Procedure Bylaw 2024 (Bylaw No. 14610).
- 4.2. Meeting procedures are regulated according to Burnaby Procedure Bylaw 2024 (Bylaw No. 14610).

5. Reference Information:

- [Burnaby Community Energy and Emissions Plan \(2016\)](#)
- [Burnaby Environmental Sustainability Strategy \(2016\)](#)
- [Burnaby’s Official Community Plan \(Revised 2014\)](#)

- [Burnaby Social Sustainability Strategy \(2011\)](#)
- [Climate Action Framework Report \(2020\)](#)
- [Burnaby Procedure Bylaw 2024 \(Bylaw No. 14610\)](#)