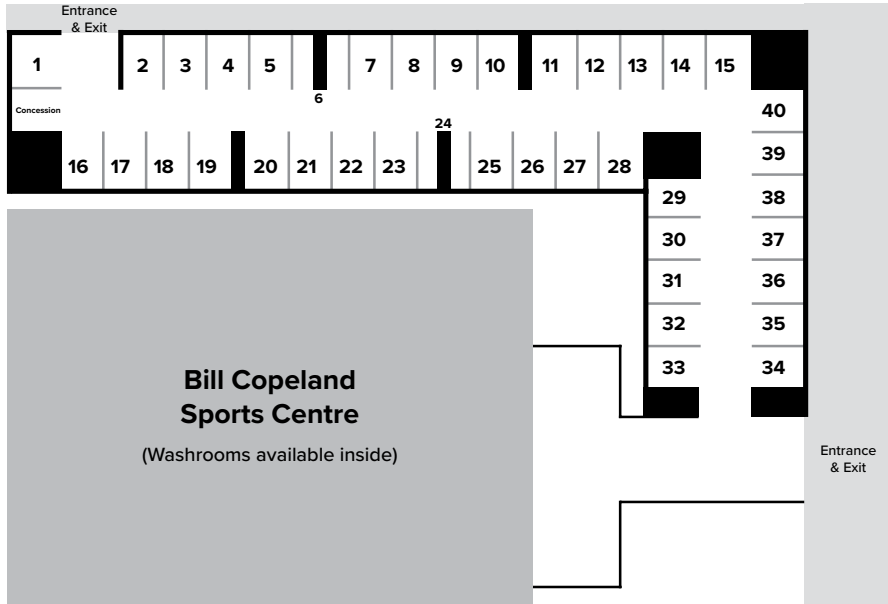


CAR TRUNK SALE MAP

----- Kensington Ave -----



HELPFUL HINTS FOR SUCCESS

- » Make sure your parking spot is neat, tidy and ready on time.
- » Price your items reasonably.
- » Organize your items into groups.
- » Bring bags that your customers can take their purchased goods away in.
- » Keep all items within the confines of your parking spot.
- » Bring a good supply of small bills and coins to make change.
- » Remember to have safe storage for your money.

QUESTIONS?

Any questions you have or details you are unsure of prior to the event, can be directed to Riley Kada-Wong at 604-320-2201 or riley.kada-wong@burnaby.ca

BILL COPELAND SPORTS CENTRE

3676 Kensington Avenue, Burnaby
Phone 604-297-4521

GUIDELINES FOR CAR TRUNK SALE VENDORS

Saturday, June 22 | 9 am-1:30 pm
Set up begins at 8 am

The Car Trunk Sale is intended to create an opportunity for individuals to sell **USED ITEMS**.

SELLER INFORMATION

Please adhere to the following guidelines.

Please read prior to event day!

ITEMS FOR SALE

Car Trunk Sale is for **used items only**. A small amount of new items will be allowed. If it is determined that a vendor is selling too many new items, they will be asked to put some of the new items away. Transactions are between the vendor and buyer. Customer service is the responsibility of the vendor.

The following items are not allowed for sale at this event: food (including homemade preserves or beverages of any kind), craft fair items, home party merchandise, real plants.

REFUND/CANCELLATION & NO-SHOWS

A full refund is granted if a program is cancelled or if you request a refund at least seven days before the start of the program. For most one day programs, a refund is given only when requested at least seven days in advance of the program date.

Refunds requested on the day of the program or after the program completion cannot be granted. If you have not arrived by 8:30am on the day of the Car Trunk Sale, we will presume you are a no-show and give your spot to the first person on the waitlist. The Car Trunk Sale will go ahead rain or shine. In the event of heavy rainfall the event will be relocated inside the Upper Lobby and Lakeview Room of Bill Copeland Sports Centre.

SET UP

- 8am Vendors arrive and set up. (Please DO NOT arrive earlier than 8am as staff will be setting up).
- 8:30am Please arrive by this time to secure your spot. If you have not arrived by 8:30am, we will presume you are a no-show and pass your spot to the first person on the waitlist.
- 8:45am Vendors will not be allowed to drive into the parking lot after this time due to safety concerns.
- 9am Event starts

PARKING SPOT INFORMATION

- » Due to the popularity of this event, there is a limit of one spot per household / per vendor.
- » Each spot in the parking lot is made up of two parking stalls (one to display your items for sale and one to park your vehicle).
- » Parking spots will have an orange cone set up with the spot number and your name (indicated on the back of this pamphlet).
- » To ensure safety, items must be displayed within the perimeter of your parking spot.
- » Vendors can choose to move their vehicle to another parking location if they require both spaces to sell their used items.
- » If you choose this option, you may be asked to park your vehicle in the parking lot on the east side of Bill Copeland Sports Centre in order to leave parking spots for the public (buyers).

TABLE INFORMATION

- » We offer participants of the Car Trunk Sale the option to rent a table for use at their spot, which you can purchase at the time of registration.
- » A limited number of tables are available for an additional rental fee of \$6.90 (price does not include tax).
- » Tables are limited to one per spot.
- » Tables need to be paid in advance of the Car Trunk Sale so that we can ensure we have enough tables on site.
- » Tables are NOT available for purchase on the day of the event.

