

PUBLIC NOTICE: INTENT TO PROVIDE ASSISTANCE

PUBLISHED: May 1, 2025

NOTICE is hereby given that City of Burnaby (the “**City**”) intends to provide assistance under a partnering agreement (the “**Partnering Agreement**”) as follows:

Recipient:	Burnaby Housing Authority Corporation (the “ BHA ”), a wholly-owned municipal corporation of the City
Term of Partnering Agreement:	Five years, commencing on the date the City and BHA execute the Partnering Agreement (the “ Effective Date ”)
Assistance to be provided by the City to the BHA:	<p>The City will provide the following assistance to the BHA:</p> <ul style="list-style-type: none">(a) expediting approvals or permits in respect of the development and construction of Housing (as defined below) by:<ul style="list-style-type: none">(i) prioritizing any applications from the BHA for the development and construction of Housing;(ii) establishing an expedited review and approval process with targeted approval timelines; and(iii) appointing a designated City employee to act as a liaison and single point of contact between the City and the BHA. <p>“Housing” is defined as any market or non-market housing unit designed, developed, constructed, operated or administered by or on behalf of the BHA in connection with the BHA’s provision of the Services, but does not include dwelling units acquired by the City from time to time pursuant to the City’s Community Benefit Bonus Policy and Land Assembly and Development Program and operated by or on behalf of the City for the purposes of providing market and non-market rental housing in the City of Burnaby (the “City’s Acquired Housing Unit Portfolio”) or dwelling units designated and operated as non-market rental units pursuant to the City’s Rental Use Zoning Policy.</p> <p>The City may also, from time to time, provide the following forms of assistance to the BHA pursuant to a request made by the BHA in accordance with the terms and conditions set out in the Partnering Agreement:</p> <ul style="list-style-type: none">(a) providing project development capital funding from the City’s reserve funds and reserves to a maximum of \$100,000,000 (“Project Development Capital Funds”) for the development and construction of Housing;(b) pre-zoning, subdividing or consolidating any lands acquired by the BHA for the purposes of providing the Services (“Lands”), or portions thereof, where necessary or desirable, to facilitate the development and construction of Housing;(c) providing servicing for any Lands, or portions thereof, including, without limitation, the construction and installation of roads, water works, sewerage works, and drainage works and other municipal infrastructure;

Legal Department

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	<ul style="list-style-type: none">(d) acquiring tenure in privately-owned lands to facilitate the development and construction of Housing;(e) disposing of the Lands or any improvements, or any interest or right in or with respect to them, to the BHA for less than market value;(f) if permitted by City policy, providing permissive tax exemptions for the Lands and the Housing or any portions thereof in accordance with the requirements of the <i>Community Charter</i>;(g) providing additional capital and operating funding to the BHA from the City's reserve funds and reserves;(h) guaranteeing debts or other obligations assumed or incurred by the BHA;(i) loaning money to the BHA or granting other benefits to the BHA in accordance with the requirements of the <i>Community Charter</i>; and(j) forgiving debt under any loan agreement.
Services to be provided by the BHA on behalf of the City:	<ul style="list-style-type: none">(a) investing in, developing, marketing, acquiring, holding and disposing of lands and buildings (by way of sale or lease) for the purposes of providing Housing in the City of Burnaby, including developing non-residential real estate assets that are ancillary to Housing;(b) undertaking the stewardship of the Lands and Housing as a prudent owner would do;(c) holding, operating, selling and leasing any Housing developed by the BHA;(d) providing property management services for any Housing developed by the BHA and for the City's Acquired Housing Unit Portfolio, which services may include, without limitation, tenant management, building maintenance and capital repair programs;(e) providing administrative services for any Housing developed by the BHA and for the City's Housing Unit Portfolios, which services may include ensuring compliance with any City Housing Agreements or agreements with other funding and operating partners, reviewing data submitted in accordance with applicable reporting requirements and working with operators to resolve any items of concern identified;(f) managing, tracking and reporting on Lands and Housing-related data in accordance with any applicable data-sharing agreements between the BHA and the City and all applicable requirements under the <i>FOIPPA</i>;(g) providing development, operational and administrative support services for City owned or leased Lands (including City lands acquired pursuant to the City's Land Assembly and Development Program and lands within the City's Housing Unit Portfolios), including oversight of operating agreements, capital planning, financial and operational reporting;

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	<p>(h) providing project development expertise, including the procurement of design and construction services, management and budget, scope, schedule, communications, project risks, accessing construction funding and financing (including funding from senior levels of government), obtaining all required development approvals and hiring and overseeing consultants and contractors in the design and construction of Housing; and</p> <p>(i) carrying out all activities and undertakings ancillary and incidental to the foregoing,</p> <p>(collectively, the “Services”)</p> <p>all on the terms and conditions set out in the Partnering Agreement.</p>
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