

CAR FREE DAY MARKET

Car Free Day is on Sunday, August 31, 2025 from noon-5 pm. This vibrant new Burnaby street festival brings together a diverse community to connect with each other and enjoy a car-free environment. For more information visit [Burnaby.ca/CarFreeDay](https://burnaby.ca/CarFreeDay).

INFORMATION AND RESPONSIBILITIES

ARTISAN MARKET POLICY

Items of interest include ceramics, jewelry, woodwork and other visual arts with a primary consideration to handmade items. Artisans are not permitted to sell any item(s) not listed on their application as well any item(s) with the Burnaby Car Free Day Festival logo, sponsor or supplier logo and names or images of any artists playing at the festival.

SUBMISSION PROCESS

All artisans returning or new to the festival are required to send in images of their items being sold with their application. Applications will be reviewed by a selection committee and artisans will be notified by email by Friday, August 8, 2025.

ARTISAN APPLICATION

Application deadline is Wednesday, August 6, 2025 at 4 pm. Application fee is \$17/per hour plus GST to include tables (2), chairs (2) max and table linens if requested. Artisans are required to email or provide a website link to view items to be sold at the festival and for publicity purposes. Included in your fee are the following:

- 10'x10' space located in a communal tent or one 10ft x10ft tent
- A maximum of 2 tables and 2 chairs
- Table linens if requested

INSURANCE

The City of Burnaby requires that all groups participating in events on City property carry liability insurance in the amount of \$5,000,000.00 (five million dollars). The City must be named as co-insured with a cross-liability clause and 30 days' notice of cancellation. If you carry liability insurance, a certificate that includes the coverage noted above must be submitted with your application.

ARTISAN SPACE

All artisans will be located in a communal tent or each artisan will be assigned one 10ft x 10ft tent. Artisan space is for single use only. No subleasing or sharing is permitted. Any decor or merchandise may not extend beyond the interior of the designated space. **All artisans must provide their own display lights; CSA approved extension cords and signage for their area.**

INQUIRIES AND GENERAL INFORMATION

Please contact Hoi Bing Mo, Special Events Projects Assistant at hoibing.mo@burnaby.ca or call 604-294-7106.