



CERTIFIED PROFESSIONAL (CP) PROGRAM DEVELOPMENT PLANNING APPROVAL CONFIRMATION OF CHANGES LETTER

PROJECT ADDRESS:		DP#:	DP
MASTER BUILDING PERMIT:	BLD	STAGE NO:	

I, _____, (*Architect of Record*) hereby confirm that the drawings submitted for this stage of construction under the above noted Building Permit do not comply with the Development Planning Approval drawings.

NOTE: All changes must be noted in the Table on Page 2. Particular attention should be paid to the following:

1. Permitted use(s);
2. Building Exterior (e.g. doors, windows, siding, rooftop units, venting, change in overall building form including height);
3. Floor area(s) (e.g. additional floors, enclosed balconies, mezzanines, lofts, storage rooms);
4. On-site parking (e.g. add or delete parking stalls, layout changes) and loading and bicycles (e.g. configuration, dimension and vertical clearances.);
5. Landscape;
6. Number of dwelling units, adaptable dwelling units or tenancies;
7. Setbacks/siting;
8. Exterior color;
9. Covenants.

Plans and details must be submitted to illustrate the listed changes.

Further, I understand that it will be determined by staff at the City of Burnaby whether an amendment to the Development Planning Approval is required as a result of these changes.

I also confirm that I understand that this project may be audited by City staff for compliance with the Development Planning Approval as issued.



CERTIFIED PROFESSIONAL (CP) PROGRAM DEVELOPMENT PLANNING APPROVAL CONFIRMATION OF CHANGES LETTER

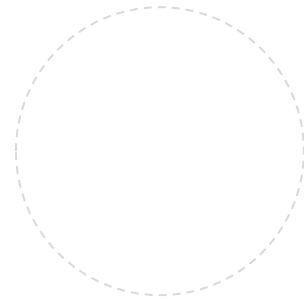
NOTE: You must submit plans and details that illustrate the listed changes.
Cloud changes on the drawings to reference the list.

DRAWING NO.	CHANGE DESCRIPTION Attach a separate sheet if required	REVISION NO.

Signed By: _____
(Architect of Record)

Company Name: _____

Architect Seal:



Date: _____

Certified Professional's Stamp



Submitted By: _____
(Certified Professional)

Company Name: _____